



ใบลาป่วย, ลากิจ

(Form for Sick Leave, Personal Leave)

Written at.....

Date.....Month.....Year

Subject : Request forLeave

Dear :

I ,Name/surnamePosition.....

Affiliation

Would like to request Sick Leave

Personal Leave

Due to

FromToFor.....Days.

During the leave I can be contacted at

Tel./Mobile

Sincerely yours,

(Signature))

Superior's Comments

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.....

(Sister Veronica Prarasri)

Director